

Minutes of the Public Safety Committee Meeting – November 22, 2021

Members Present: Phil Wedekind, Tom Kolb and Mike Plautz. **Others Present:** Tom Pinion, Mark Schauf, Tony Gilman, Wade Peterson, Robert Haggard, Craig Repenbaugh, and Bill Towing.

Call to Order - Committee Tom Kolb called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Wedekind, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Wedekind, seconded by Plautz to approve the minutes of the October 11, 2021 meeting. Motion carried unanimously. Kolb requested that item f be moved to the top of the action items.

Public Invited To Speak (*Any citizen has the right to speak on any item of business that is on the agenda for this meeting if recognized by the presiding officer.*) – There were no speakers.

Action Items

- f. Consideration of Vehicle and Equipment Towing Proposals for 2022/2023/2024 – Craig Repenbaugh presented his proposal to the Committee. Bill of Bill's Towing addressed the Committee, thanking the City for 20 plus years of service with them. He then went through the many things his company has done for the City and the community. Chief Schauf stated that both companies could do what the City need them to do. It was moved by Plautz, seconded by Wedekind to recommend the Craig's Towing for Vehicle and Equipment Towing for 2022/2023/2024. Motion carried unanimously.
- a. Review Bid Tabulation for the CTH A Elevated Reservoir Rehabilitation Project and recommend award of contract – Peterson presented the background to the Committee. He state that seven very qualified companies submitted proposals. He said L United was the low bidder, \$448,300 base bid, \$33,580 Alt. Items for a total bid of \$481.880. He said LC United is the same company that painted the Mine Street tower in 2015. It was moved by Wedekind, seconded by Plautz to recommend awarding the contract for the CTH A Elevated Reservoir to LC United for \$481.880. Motion carried unanimously.
- b. Review and recommend approval of the revised Sanitary Sewer rate structure for 2022 – Peterson presented the background to the Committee. He state that Baker Tilley suggested that trying to move more of the flow based charges over to fixed-based charges. He said in 2022 they are looking to move 6% over to the fixed base charge and equally to make it the same dollar amount it would drop the per 1000 gallons \$.03. He said that will be some customer see a slight increase and some that will see a decrease; however, it will be very minimal either way. It was moved by Wedekind, seconded by Plautz to recommend approval of the revised Sanitary Sewer rate structure for 2022. Motion carried unanimously.
- c. Consider request from Robert & Cynthia Haggard for a second driveway on Lincoln Avenue side of their existing duplex at 1320 Lincoln Avenue – Pinion presented the background for this item. Robert Haggard addressed the Committee. It was moved by Wedekind, seconded by Plautz to approve the request for a second driveway on Lincoln Avenue as requested. Motion carried unanimously.
- d. Consideration of Wisconsin DNR's Request for Permission to Access public right-of-way for installation of additional monitoring wells and soil gas probes, in the area bounded by Birch on the west, 7th on the north, East on the east and 4th on the south, for an ongoing Site Investigation of a known existing contamination source – Pinion presented the background in this matter. He said the site of the source is the former Circus City Cleaners and that property owner has fulfilled his obligation to complete his portion of the investigation. It was moved by Wedekind, seconded by Plautz to approve the DNR's request as presented. Motion carried unanimously.
- e. Review and recommendation to forward a Preliminary Resolution Declaring Intent to Levy Special Assessments for Sidewalk and Curb & Gutter as part of the planned 2022 Street Improvement Projects – Pinion presented the background for this item. This would address both new curb and gutter and new sidewalk. Pinion said that this would affected approximately 30 properties. It was moved by Wedekind, seconded by Plautz to forward the Preliminary Resolution Declare Intent to Levy Special Assessments for Sidewalk & Curb & Gutter for the 2022 Street Improvement Projects with a positive recommendation. Motion carried unanimously.
- f. Review and approval of monthly Billing Adjustments/Credit for Sewer and Water Customers for October 2021 – It was moved by Wedekind, seconded by Plautz to approve the monthly Billing Adjustments/Credit for October 2021 as presented. Motion carried unanimously.

Information Items – No information items.

Reports

- a. Utility Superintendent's Report
 - i. Staffing Updates – No report.
 - ii. Project Updates – He said that the Utilities placed \$12,565 on the City's tax roll. In 2020, it was \$19,432. Peterson said in regards to the Lead Service Program, he said that there are approximately 649 lead or iron pipe services on the City side, and 589 on the homeowner's side. He said that the DNR has not opened up the application form to apply for Private-side replacement program. It is scheduled to open in December and deadline is January 18. He said that the program will be open to more utilities and they have changed the scoring of the applications. He said that one place that the Utility could get more points, is by creating an ordinance that makes it mandatory for the property owner to replace their lead service. Peterson said that the crew has been hauling Bio-solids and finished today. He said that the water utility crew has finished flushing dead-end fire hydrants, and the contractor completed the painting of 70 fire hydrants. Peterson said that the complaints on water rate increases were not as bad as expected. Peterson said that he would like the Committee to think about starting a policy that allows the Utility to charge MATC and FD/townships for water usage.
 - iii. West Baraboo Water & Sewer Agreements update – Peterson said that the Mayor has decided to resurrect negotiations with West Baraboo on behalf of the Water Agreement. He said during that discussion it was also discussed updating the sewer agreement. He stated that the Attorney said that the agreement was extremely outdated; they have changed the format, added definitions, and added final touches and will be sending it to West Baraboo's Attorney for review. He said that one thing left on the water agreement has always been funds, or being compensated for benefit. He said that Administrator Bradley has come up with a formula, instead of charging a flat fee, that we charge according to some depreciation of future infrastructure.
- b. Street Superintendent's Report
 - i. Staffing Updates – Nothing to report.
 - ii. Activity Report – Gilman stated that a couple No Parking areas requested to be striped prior to the snow falling; however, he has not been able to get any yellow traffic paint from vendors. He said street sweeping is happening daily, and as much as possible following the leaf vac. Leaf pickup is in full swing. He said one leaf vac is down at this time, and the department demo'd/rented a leaf vac unit that the department is set to purchase next year. He said that it is a rider unit with a joystick control Gilman said that October was the last month for "monthly brush pickup" for 2021. He said until April of 2022 brush pickup will take place on an as requested basis, or on occasion while tree trimming is taking place in certain areas of the City. He said that 725 tons of salt sand was hauled in on 11/10. Salt is in storage and there is approximately 1000 tons reserved for our needs. Gilman said that a trammel screen was rented for an entire month at a cost of \$6,000 for the compost site. He said with the yard waste and leaf collection program, we were able to create approximately 4000 cubic yard of topsoil/compost and 1000 cubic yards of clean fill sand.
 - iii. Project Updates – Gilman said Ott Lane/Jefferson was regraded and asphalt replaced on 11/12. He said both intersections scheduled for 2021 were completed.
 - iv. Information Items – Gilman said he has quotes for equipment next year, two skid steers, and a compact loader. Bobcat notified him that effective immediately there would be a 10% increase on all Bobcat equipment. He said the increase equates to \$11,000. Gilman stated that the increase would likely force the City to re-quote the items scheduled for replacement from other manufacturers.
- c. Police Chief's Report
 - i. Staffing Update – Nothing to report.
 - ii. Case Response Update – Schauf said that the reports are in the Committee's packet for the last two months. He said that he would like to clarify one point that was brought up in the Police & Fire Commission meeting, because there are three reports there is at least two places where there is a notation of traffic citations and they are different numbers. Schauf gave the Committee a detailed explanation for the difference. Schauf commented on the email received regarding his response, which was posted to Facebook after a student at the high school had an encounter to the school resource officer. He said the holiday light parade went very well and was well attended. Schauf said that they area already taking steps to improve safety to avoid a tragedy like what happened in Waukesha.
- d. Fire Chief's Report
 - i. Monthly Incident Report – Stieve said the monthly report would be in the Committee's Council packet.

- ii. Operations Study Update – Stieve said the consultants were in town a couple of weeks ago and there was some good conversation. He said that the report draft should be coming out soon.
- iii. Staffing updates – Stieve said staffing is still at 34 with one on military leave. He said one is being interviewed tomorrow and one is testing today.

AJOURNMENT – It was moved by Wedekind, seconded by Plautz to adjourn at 2:01 p.m. Motion carried.

Respectfully submitted,

Tom Kolb, Chairman